

# CRIMINAL JUSTICE EDUCATION AND TRAINING STANDARDS COMMISSION

CRIMINAL JUSTICE STANDARDS DIVISION

Post Office Drawer 149

Raleigh, NC 27602

Telephone: (919) 661-5980

Fax: (919) 779-8210



Form F-10(CA)  
(Rev. 6/11)

## REQUEST FOR TRAINING COURSE ACCREDITATION

(12 NCAC 9C .0402)

### INSTRUCTIONS:

1. This form is to be completed and executed by the Institutional or Agency Executive Officer and the School Director.
2. Please **TYPE** or **PRINT** clearly.
3. **If necessary, attach additional pages and identify responsive information by item number.**

### I. APPLICANT

A. Name of Institution/Agency: \_\_\_\_\_

B. Mailing Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

C. Institution/Agency Executive Officer: \_\_\_\_\_

II. TITLE OF COURSE: \_\_\_\_\_

### III. DESCRIPTION OF COURSE:

- A. Attach hereto your proposed school curriculum with delivery outline.
- B. Briefly explain the extent to which the attached curriculum and delivery outline either meets or exceeds the minimum course as required by the Commission under specific Sections of 12 NCAC 9.

### IV. TYPE OF ACCREDITATION REQUESTED:

A. Temporary  [12 NCAC 9C .0402(b)(1)]

B. Continuing  [12 NCAC 9C .0402(b)(2)]

**V. PROPOSED PROGRAM ADMINISTRATION:**

A. Is the course to be open for participation by all criminal justice agencies? Yes  No

If not, specify to whom the course offering will be available.

B. Course fees, if any: \_\_\_\_\_

C. If the applicant is **NOT** an educational institution, does the applicant intend to affiliate this course with the program of an educational institution? Yes  No  (If yes, describe in detail.)

D. What are the proposed class hours? \_\_\_\_\_

E. How many course offerings do you anticipate per year? \_\_\_\_\_

**VI. SCHOOL DIRECTOR'S STATEMENT:**

I, as designated "School Director," do hereby certify that I have read and understand the minimum delivery requirements and the administrative requirements of the above specified courses as outlined in 12 NCAC 9.

\_\_\_\_\_  
Signature of School Director

\_\_\_\_\_  
Date Signed

**VII. REQUEST AND CERTIFICATION:**

I, as the Executive Officer of the applicant institution/agency, herewith request the Criminal Justice Education and Training Standards Commission to grant accreditation as specified in Section IV of this application. I hereby certify that there are no willful misrepresentations, omissions or falsifications in the foregoing statements and answers to questions, and that all statements and answers are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of Executive Officer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date Signed