

CRIMINAL JUSTICE EDUCATION AND TRAINING STANDARDS COMMISSION

Criminal Justice Standards Division

Post Office Drawer 149

Raleigh, NC 27602

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Form F-10A(LE)

rev. 1-1-15

PRE-DELIVERY REPORT OF TRAINING COURSE PRESENTATION

INSTRUCTIONS:

- (1) This Form is to be completed and executed by the **certified** School Director.
- (2) Please **type** all information.
- (3) Complete **Attachment I** ("Pre-Delivery Report of Instructors") making sure to list Full **Name and last four digits of the Social Security Number**. List only **full time** lead instructors.
- (4) Attach a copy of any rules, regulations or requirements adopted by the accredited Institution/Agency as required and/or authorized under 12 NCAC 9B .0202.
- (5) **This form must be submitted NO later than fifteen (15) days prior to commencement of course delivery.**
- (6) You must have current copies of instructor certification on file for each instructor listed. In the case of specific certification areas, you must ensure that CPR certification can be documented as current on the date of instruction.
- (7) Course may **NOT** be delivered until approved by Criminal Justice Standards Division.
- (8) Course cancellation **MUST** be accompanied by email to Criminal Justice Standards Division.

I. SPONSOR

A. Name of Accredited Institution/Agency: _____

B. Mailing Address: _____

Street _____ Zip _____
Phone Number: _____

C. Certified School Director: _____ Email: _____

II. THE PROPOSED COURSE

A. Title of Course **BASIC LAW ENFORCEMENT TRAINING**

B. Proposed Number of Hours: _____ Course ID No: _____
(State Use Only)

C. Location of Course Delivery: _____
(Specific classroom name/number, must be an Approved Classroom 12 NCAC 9B .0201)

D. Commencement Date: _____ Termination Date: _____ **State Exam Date:** _____

Location of State Exam: _____ **Time of State Exam:** _____

E. Classes Scheduled To Meet From _____ to _____ Days Per Week _____
_____ to _____ Days Per Week _____
_____ to _____ Days Per Week _____

F. Anticipated Class Size: _____ G. Is Enrollment Closed? Yes No Number of Vacancies _____

III. NOTICE OF INTENT AND CERTIFICATION

In my official capacity as certified School Director and as duly authorized representative for my institution/agency's executive officer I herewith give notice of the intention to proceed with implementation of the proposed plan for training course Delivery as denoted in this report and certify that said presentation/Delivery will be in accordance with the minimum requirements of Section .0200 and .0400 of Subchapter 9B, Title 12, North Carolina Administrative Code. Additionally, I certify my institution owns or has access to all equipment as required by the BLET Course Management Guide and each individual lesson plan, and said equipment will be used for each block of instruction.

Signature of Certified School Director

Date Signed

Date:

School:

Topical Area	Instructor's Full Name (First, Middle, Last)	SSN Last 4 Digits	Instructor Cert. Exp. Date	Hours of Instruction
1. Course Orientation	a.	a.	a.	a.
	b.	b.	b.	b.
2. Physical Fitness *	a.	a.	a.	a.
	b.	b.	b.	b.
3. Ethics for Professional Law Enforcement	a.	a.	a.	a.
	b.	b.	b.	b.
4. Arrest, Search & Seizure/Constitutional Law	a.	a.	a.	a.
	b.	b.	b.	b.
5. Elements of Criminal Law	a.	a.	a.	a.
	b.	b.	b.	b.
6. Communication Skills for Law Enforcement Officers	a.	a.	a.	a.
	b.	b.	b.	b.
7. L.E. Radio Procedures & Information Systems	a.	a.	a.	a.
	b.	b.	b.	b.
8. Field Notetaking & Report Writing	a.	a.	a.	a.
	b.	b.	b.	b.
9. Interviews: Field & In- Custody	a.	a.	a.	a.
	b.	b.	b.	b.
10. Subject Control & Arrest Techniques *	a.	a.	a.	a.
	b.	b.	b.	b.
11. Juvenile Law & Procedures	a.	a.	a.	a.
	b.	b.	b.	b.
12. Fingerprinting & Photographing Arrestee	a.	a.	a.	a.
	b.	b.	b.	b.
13. Responding to Victims & The Public	a.	a.	a.	a.
	b.	b.	b.	b.
14. Firearms *	a.	a.	a.	a.
	b.	b.	b.	b.
15. Criminal Investigation	a.	a.	a.	a.
	b.	b.	b.	b.
16. ABC Law & Procedures	a.	a.	a.	a.
	b.	b.	b.	b.
17. Motor Vehicle Law	a.	a.	a.	a.
	b.	b.	b.	b.
18. Law Enforcement Driver Training*	a.	a.	a.	a.
	b.	b.	b.	b.

* Requires Specific Instructor Certification

Attachment I – Pre-Delivery Report Instructors Form

Form F-10A(LE) rev. 8.14.13

Date:

School:

Topical Area	Instructor's Full Name (First, Middle, Last)	SSN Last 4 Digits	Instructor Cert. Exp. Date	Hours of Instruction
19. Crime Prevention Techniques	a.	a.	a.	a.
	b.	b.	b.	b.
20. First Responder *	a.	a.	a.	a.
	b.	b.	b.	b.
21. Domestic Violence Response	a.	a.	a.	a.
	b.	b.	b.	b.
22. Controlled Substances	a.	a.	a.	a.
	b.	b.	b.	b.
23. Techniques of Traffic Law Enforcement	a.	a.	a.	a.
	b.	b.	b.	b.
24. In-Custody Transportation	a.	a.	a.	a.
	b.	b.	b.	b.
25. Traffic Crash Investigation	a.	a.	a.	a.
	b.	b.	b.	b.
26. Explosives and Hazardous Materials Emergencies *	a.	a.	a.	a.
	b.	b.	b.	b.
27. Individuals w/ Mental Illness and Developmental Disabilities	a.	a.	a.	a.
	b.	b.	b.	b.
28. Crowd Management	a.	a.	a.	a.
	b.	b.	b.	b.
29. Preparing for and Testifying in Court	a.	a.	a.	a.
	b.	b.	b.	b.
30. Patrol Techniques	a.	a.	a.	a.
	b.	b.	b.	b.
31. Sheriff Responsibilities: Detention Duties	a.	a.	a.	a.
	b.	b.	b.	b.
32. Sheriff Responsibilities: Court Duties	a.	a.	a.	a.
	b.	b.	b.	b.
33. Civil Process	a.	a.	a.	a.
	b.	b.	b.	b.
34. Anti-Terrorism	a.	a.	a.	a.
	b.	b.	b.	b.
35. Rapid-Deployment	a.	a.	a.	a.
	b.	b.	b.	b.
36. Human Trafficking	a.	a.	a.	a.
	b.	b.	b.	b.
37. Testing	a.	a.	a.	
	b.	b.	b.	

*** Requires Specific Instructor Certification**