

CONDITIONAL OFFER OF PROBATIONARY EMPLOYMENT

1. **PURPOSE**

The purpose of this agreement is to extend to the applicant a conditional offer of employment. The applicant must meet the below listed terms and conditions before being hired by the Department. A Final offer of employment will be extended to you only after you have satisfied all the requirements established by this Department. All ensuing applicants for _____ are required to successfully comply with these same conditions.

(Position)

2. **PARTIES**

This is an agreement between _____ and _____
(Department)

(Name) Social Security No: _____ - _____ - _____

3. **TERMS AND CONDITIONS**

An applicant must meet the following conditions:

A. Minimum employment standards for criminal justice or justice officer as established by the North Carolina Criminal Justice Education and Training Standards Commission or the North Carolina Sheriffs' Education and Training Standards Commission.

B. Minimum required training as mandated by the North Carolina Criminal Justice Education and Training Standards Commission or the North Carolina Sheriffs' Education and Training Standards Commission.

C. Sufficient physical, mental and emotional condition, as determined by a Medical History and Examination necessary to perform the essential functions of the above position.

D. Any additional requirements specified by this Department, which may include:

Field Training Psychological Test(s) Polygraph Examination

Physical Agility and/or Other Performance Test Other (Please Specify) : _____

4. **LENGTH OF AGREEMENT**

This conditional offer of employment shall remain valid and in effect for one year from the effective date of this agreement. In addition, this offer shall be immediately withdrawn upon the applicant's failure to meet any of the above terms and conditions. The applicant will receive a final offer of employment subject to a probationary period after all the conditions have been satisfied. The effective date of this agreement is _____.

(Date)

ACKNOWLEDGMENT

Successful compliance with these job related and necessary conditions of employment is required to carry out the essential functions of the above position. I have read and understand the terms of this CONDITIONAL OFFER OF PROBATIONARY EMPLOYMENT and agree to abide by these terms.

Agency Representative

Applicant

Date

Date