

**NORTH CAROLINA CRIMINAL JUSTICE
EDUCATION AND TRAINING STANDARDS COMMISSION**

MINUTES

DATE: November 17, 2017

TIME: 9:00 A.M.

LOCATION: Wake Technical Community College - Public Safety Education Campus
Raleigh, North Carolina

SUBMITTED BY: Steven G. Combs
Director

MEMBERS PRESENT

Chief Chris Blue
Captain Marianne Bond
Ms. Tasha Jones Butts
Sergeant Randy Byrd
Mr. Eddie Caldwell
Mr. David Dail
Mr. Richard Epley
Captain Lee Farnsworth
Chief Jay Fortenbery
Ms. Stephanie Freeman
Ms. Jane Gilchrist
Chief Robert Hassell
Deputy Chief Brian James
Ms. Teresa Jardon
Mr. Steve Johnson
Mayor Bobby Kilgore
Chief Tim Ledford
Colonel Glenn McNeill
Ms. Tracy McPherson
Mr. Nathan Mizell
Chief James Moore
Mr. Kenneth Mullen
Chief Ron Parrish
Ms. Robin Pendergraft
Mr. Trey Robison
Sergeant David Rose
Director Bob Schurmeier
Mr. Michael Slagle
Mr. Jeff Welty
Ms. Angela Williams

MEMBERS ABSENT

Mr. Brent Herron
Mr. James Fisher-Davis
Chief Tim Hayworth
Chief Bill Hollingsed

I. CALL TO ORDER

Commission Vice-Chairman Eddie Caldwell called the meeting to order. He read the Ethics Statement into the minutes. Vice-Chairman Caldwell personally thanked Ms. Joleigh Kelley and Mr. Jon Gregory for hosting the Commission at Wake Technical Community College Public Safety Education Campus. Following the roll call, Commission Vice-Chairman Caldwell declared that a quorum was present and welcomed all visitors to the Commission meeting. Commission Vice-Chairman Caldwell read the Ethics Responsibility into the minutes.

II. PRESENTATION OF RESOLUTIONS

MOTION was made by Commissioner Mike Slagle to approve the Resolutions; seconded by Commissioner James Moore. The MOTION was approved unanimously.

Vice-Chairman Caldwell presented Resolutions in Memoriam for Officer Timothy James Brackeen of the Shelby Police Department, Officer Jay Russell Memmelaar, Jr. of the Goldsboro Police Department and Sergeant Meggan Lee Callahan of the North Carolina Department of Public Safety/Division of Adult Correction and Juvenile Justice.

Next, Vice-Chairman Caldwell presented a Resolution of Appreciation to former Commissioner Ricky Parks. He read the Resolution of Appreciation into the minutes. Mr. Parks stated he has enjoyed working with both the Commission and staff.

Vice-Chairman Caldwell presented a Resolution of Appreciation to Hal Askins representing the Attorney General's Office and currently representing the Law Liaison Section. Mr. Askins stated he had enjoyed working with the Commission membership.

III. AWARDING OF ADVANCED CERTIFICATES [Agenda Memorandum No. 04-17]

Commission Vice-Chairman Caldwell reported staff had evaluated the applications of one hundred and eighty-nine (189) candidates. There were one hundred and seventy-six (176) candidates for the Advanced Law Enforcement Certificate and thirteen (13) candidates for the Advanced Criminal Justice Certificate. He noted each of these applicants had met the requirements to receive the Advanced Certificate and the Advanced Certificate pin.

MOTION was made by Commissioner Chris Blue that the Commission award the Advanced Law Enforcement Certificate or Advanced Criminal Justice Certificate to each named individual. The MOTION was seconded by Commissioner Ron Parrish and carried unanimously.

The following individuals were present to personally receive their Advanced Law Enforcement or Advanced Criminal Justice Certificates:

Mark E. Kelske	Belmont Police Department Presented by Sergeant Brad Pickert
Louis Richard Bloomer	Fayetteville Police Department Presented by Joy Garrett and Commissioner Caldwell
Antoinette Renee' Hurtt	Hope Mills Police Department Presented by Sergeant Anthony Day
Tony V. Scott	NC A&T University Police Department Presented by Commissioner Caldwell
Anthony Aaron Back	N.C. State Highway Patrol Presented by Colonel Glenn McNeill, Jr.
Michael P. Galleo	N.C. State Highway Patrol Presented by Colonel Glenn McNeill, Jr.

Gregory D. Steffens	N.C. State Highway Patrol Presented by Colonel Glenn McNeill, Jr.
Stevie D. McMillan	N.C. State Highway Patrol Presented by Colonel Glenn McNeill, Jr.
Jackie R. Benton	N.C. State Highway Patrol Presented by Colonel Glenn McNeill, Jr.
Curtis L. Tripp	N.C. State Highway Patrol Presented by Colonel Glenn McNeill, Jr.
Joey L. Taylor	N.C. State Highway Patrol Presented by Colonel Glenn McNeill, Jr.
Dwight L. Braswell	N.C. State Highway Patrol Presented by Colonel Glenn McNeill, Jr.
Larry T. Robinson	N.C. State Highway Patrol Presented by Colonel Glenn McNeill, Jr.
Eva Delvina Howard	N.C. State University Police Department Presented by Chief Jack Moorman, Lt. Jeff Williams, Det. Sgt. Tim Hammonds and Robert Guy
Shawn Patrick Martin	N.C. Wildlife Resources Commission Presented by Captain Mitchell Little
James Christopher Harris	N.C. Wildlife Resources Commission Presented by Captain Mitchell Little
Tyrone Sutton	Princeton Police Department Presented by Marla Ashworth, Town Administrator
Benjamin Joseph DeNoble	Raeford Police Department Presented by Commissioner Caldwell
Pam Furstenu	Roxboro Police Department Presented by Chief David Hess
Cory Thomas Bowes	SAS Institute Inc. Presented by Chief Tommy Wilson Barbour
Jeffrey Bass	Selma Police Department Presented by Captain Ronald Daniels
Jared Scott Ollison	Wake Technical Community College Campus Police Presented by Sergeant Gabriel Abrew
Benjamin Galluppi	Wilmington Police Department Presented by Raymond J. Reisen
Timothy Hutchinson	Polkton Police Department Presented by Chief Matt Norris

IV. MINUTES OF AUGUST 18, 2017 MEETING

Commission Vice-Chairman Caldwell entertained a motion to approve the minutes of the previous Commission meeting. He asked that the minutes be amended to read on page 2, "Commission Chairman Hollingsed reported that staff evaluated the applications for advanced certificates" and change "Ms. Elaine Marshall with the North Carolina Secretary of State".

MOTION was made by Commissioner Bobby Kilgore that the Commission approve the minutes of the August 18, 2017 meeting as amended. The MOTION was seconded by Commissioner Robin Pendergraft and carried unanimously.

V. STANDING COMMITTEE REPORTS**A. Executive Committee - Chairman Eddie Caldwell**

Chairman Caldwell stated the Executive Committee discussed a number of issues but there was no information to report at the present time.

Chairman Caldwell asked Director Steven Combs to give an update on the Criminal Justice Standards Division. A copy of his written report is attached.

Chairman Caldwell asked Director Trevor Allen to give an update on the Justice Academy. A copy of his written report is attached.

B. Education and Training Committee – Chairperson Robin Pendergraft

Chairperson Pendergraft reported the Education and Training Committee met at 1:00 pm on Thursday, November 15, 2017. The Committee nominated and elected Steve Johnson as Vice-Chairman of the Education and Training Committee.

Chairperson Pendergraft reported on behalf of the Joint In-Service Committee, Bill DuBois, In-Service Training Coordinator for the North Carolina Justice Academy, proposed the 2019 Law Enforcement In-Service Training Topics based upon the recommendations of the Joint In-Service Training Committee and the Juvenile Minority Sensitivity Advisory Committee.

MOTION was made by Commissioner Pendergraft to authorize the Planning and Standards Committee to conduct a rule making hearing for the 2019 Law Enforcement In-Service Training Topics as follows: Required Topics - Firearms Training and Qualification (minimum 4 credits); Legal Update (minimum 4 credits); Juvenile Law Update (minimum 2 credits); Individual Wellness: Coping with Stress and PTSD (minimum 2 credits); Best Practices for Officers During Community Dissent (minimum 2 credits); Law Enforcement Intelligence Update: Gangs and Divisive Groups (minimum 2 credits); Domestic Violence: Law and Procedure Update (minimum 2 credits); Opioid Awareness and Response (minimum 2 credits). The Topics of Choice are as follows: Hazardous Materials (minimum 2 credits); Bloodborne Pathogens (minimum 2 credits) and Leadership and Professional Development (minimum 4 credits); seconded by Commissioner Lee Farnsworth. The MOTION carried.

Chairperson Pendergraft reported the N.C. Justice Academy is preparing 28 hours of training, the 24 credits of mandated in-service training has not changed.

Chairperson Pendergraft reported Director Trevor Allen of the N.C. Justice Academy presented a rule change on behalf of the Criminal Justice Standards Division. The Committee approved the recommendation.

MOTION was made by Commissioner Pendergraft that the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to amend rule 12 NCAC 09B .0205 – Basic Law Enforcement Training as follows: (1) Change the minimum and total course hours from “616” to “632” in paragraph (b); (2) Move “Preparing for Court and Testifying in Court” – 12 hours from paragraph (b)(1) “Legal Unit” to paragraph (b)(3) - “Law Enforcement Communication Unit”; (3) Move “Controlled Substances” – 12 hours from paragraph (b)(4); “Investigation Unit” to paragraph (b)(1) “Legal Unit”; (4) Increase hours in paragraph (b)(3)(D) “Individuals with Mental Illness and Developmental Disabilities” from “8” to “24”; (5) Change the “Unit Total” hours in paragraph (b)(3) “Law Enforcement Communication Unit” from “48” to “76” and (6) Change the “Unit Total” hours in paragraph (b)(4) “Investigation Unit” from “82” to “70”; seconded by Commissioner Nathan Mizell. The MOTION carried.

Chairperson Pendergraft reported that Director Steven Combs with the Criminal Justice Standards Division proposed a rule change for 12 NCAC 09E .0106 – Annual In-Service Firearms Qualification.

MOTION was made by Commissioner Pendergraft that the Commission authorize the Planning and Standards Division to conduct a rule making hearing to amend rule 12 NCAC 09E .0106 – Annual In-Service Firearms Qualification as follows: Paragraph (b) shall read: “If an officer’s duty handgun is replaced due to administrative or evidentiary issues or an issue of weapon maintenance or malfunction, the officer must qualify both day and night with the newly issued handgun within 15 days; seconded by Commissioner Kenneth Mullen. The MOTION carried 20-8.

Chairperson Pendergraft reported that Gary Dudley with the N.C. Justice Academy presented a proposed rule change on behalf of the Instructor Training Revision Committee for 12 NCAC 09B .0204 – Training Course Enrollment.

MOTION was made by Commissioner Pendergraft that the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to amend 12 NCAC 09B .0204 – “Training Course Enrollment” to change the trainee enrollment number from “16” to “18” in paragraph (d); seconded by Commissioner Stephanie Freeman. The MOTION carried.

Mr. Dudley recommended major revisions to the Instructor Training manual that were discovered during the first pilot offering.

MOTION was made by Commissioner Pendergraft that the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to amend rule 12 NCAC 09B .0209 – “Criminal Justice Instructor Training” and 12 NCAC 09G .0414 – “Instructor Training” as follows: Course Delivery Hour Changes: Adult Learning – Increase from “4” to “6” hours; Instructional Styles and Platforms Skills – Increase from “4” to “6” hours; Classroom Management – Increase from “4” to “5” hours; Student 8-Minute Talk and Video Critique – Decrease from “6” to “5” hours; Final 70 minute Presentation and Review – Decrease from “12” to “8” hours; and Course Closing and Post Test – Increase from “1” to “2” hours. Topic Name Changes - “Instructional Leadership” to “Criminal Justice Instructional Leadership”; “Lesson Plan Development: Format and Objectives” to “Lesson Plan Development and Formatting”; “Principles of Instruction: Audio-Visual Aids” to “Audio-Visual Aids” and “Course Closing” to “Course Closing and Post-Test”; seconded by Commissioner Freeman. The MOTION carried.

Next, Chairperson Pendergraft reported that Director Combs presented a North Carolina Criminal Justice Fellows Program proposal. The mission of the Fellows Program is to recruit talented high school seniors into the criminal justice profession. Each year the program will fund fellowships for high school seniors who have exhibited high academic achievement, a history of service to the school and community and a desire to serve the state of North Carolina in a field within the criminal justice profession. This program will provide forgivable educational loans for high school seniors who agree to enter a criminal justice profession in North Carolina. This fellowship will fund an Applied Associates Degree in Criminal Justice or Committee approved related field of study, from any North Carolina Community College System school. Students who receive the educational loan would have five years to repay, but if entered and remain in a criminal justice profession within North Carolina for four years, the loan would be forgiven.

MOTION was made by Commissioner Pendergraft that the Commission approve the North Carolina Justice Fellows Program proposal; seconded by Commissioner Farnsworth. The MOTION carried.

Chairperson Pendergraft reported that Gary Dudley recommended that the Justice Academy develop an update for those certified to deliver Instructor Training and request the completion of this update to be mandated by the Commission. This update would provide information about the changes to the program and the revised evaluation forms. The Education and Training Committee requested the Instructor Training Revision Committee draft a rule change for consideration at the next Education and Training Committee meeting.

Next, Chairperson Pendergraft reported that Jesse Kittrell with the North Carolina Justice Academy on behalf of the Subject Control and Arrest Techniques Advisory Committee recommended major revisions to the Specialized Subject Control and Arrest Techniques Instructor Training “Fundamentals of Professional Liability” lesson plan. The revisions include: Addition of two new objectives – (1) Identifying how Title VII of the Civil Rights Act of 1964 affects training and (2) Identifying how the American’s with Disabilities Act affects Training. New material within the lesson plan supporting an understanding of these two objectives. Revision to objective number 5, which adds the recent case of *Armstrong v. Village of Pinehurst* and new material within the lesson plan supporting an understanding of the *Armstrong v Village of Pinehurst* case. Newly created handout which contains additional information on cases discussed throughout the lesson plan but not intensely covered and hours of instruction for the block will remain unchanged at four hours. The Committee approved the recommendations.

Chairperson Pendergraft reported that Deputy Director Stacy Holloman of the N.C. Justice Academy requested pilot authority for the N. C. Association of Chiefs of Police to deliver training at their January 21-23, 2018 Annual Conference that would count towards in-service topic of choice. The Committee approved the recommendations.

Chairperson Pendergraft reported that on behalf of the N.C. Department of Public Safety, Office of Staff Development and Training, Felicia Banks recommended approval for major revisions to four Basic Training Programs: Basic Correctional Officer Training, Juvenile Justice Officer, Juvenile Court Counselor and the Probation Parole Officer. The changes include deletion or addition of objectives, hours, and/or courses as well as changes to course titles. The following revisions are: 12 NCAC 09B .0235 and .0236 – Juvenile Court Counselors and Juvenile Justice Officers – major revisions; 12 NCAC 09B .0236 – Basic Training – Juvenile Justice Common Core [(b)(1)(A) – Basic Individual Counseling Skills]; [(b)(1)(B) – Interpersonal Communication Skills]; [(b)(1)(G) – Staff and Juvenile Relationships]; 12 NCAC 09 B .0236 – Basic Training – Juvenile Justice Officer Specific [(b)(2)(G) – Suicide Prevention and Response]; 12 NCAC 09B .0235 – Basic Training – Juvenile Court Counselor Specific [(b)(2)(E) - Report Writing and Documentation]; Request to bring Juvenile Justice Basic Training – Restraints Controls and Defensive Techniques Out of Pilot; Basic Correctional Officer Training: [You and the Law]; [Staff and inmate Relations]; [Understanding Security Risk Groups]; Multi-Generational Workforce; Basic Probation and Parole Officer Training: [Handgun Safety]; [Handgun Familiarization and Qualification]; [Handgun: Low/Limited Light]; [Violations/Sanctions/Hearings]; [Orientation and Administration for the Probation/Parole Officer]; [Drug Identification]; [Parole Violations and Revocations]; [Motivational Interviewing]; [Closing Cases]; [Role of the Probation/Parole Witness]; [Employee Fitness and Wellness]; [Staff and Offender Relationships]; [Gang Awareness]; [Justice Reinvestment Act – Removed]; Legal Considerations for the Probation/Parole Officer; [Post Release Supervision and Parole Laws – Removed]; [Processing New Parole Cases – Removed]; [Field Learning Opportunity – Removed]; [Interstate Compact – Removed]; [Situational Awareness – Added]; [Parole Law and Processing New Probation Cases - Added] and [Team Building – Added].

Ms. Banks briefed the Committee on minor revisions to the following curricula: Juvenile Justice Common Core; Juvenile Justice Officer Specific; Juvenile Court Counselor Specific; Basic Correctional Officer; and Basic Probation and Parole Officer.

Next, Chairperson Pendergraft noted that Jennifer Fisher, N.C. Justice Academy on behalf of the BLET Revision Committee briefed the Committee on minor revisions approved to the BLET curriculum to be implemented in January 2018: Arrest, Search and Seizure/Constitutional Law; Field Note-Taking and Report Writing; Human Trafficking; Motor Vehicle Law; Physical Fitness; Orientation; and Subject Control/Arrest Techniques.

Ms. Fisher briefed the Committee on a recent memo she forwarded to the BLET School Directors regarding a statutory update (child custody with warrant) applied to the Domestic Violence Response and Civil Process block of instruction within the BLET curriculum.

Chairperson Pendergraft reported that Ms. Charminique Williams with Criminal Justice Standards Division provided a Firearms Qualification Scores update from a survey of all states through the International Association of Directors of Law Enforcement Standards and Training (IADLEST).

Lastly, Chairperson Pendergraft noted that she would be retiring as of January 1, 2018. She stated she has enjoyed working with the Commission as well as the N.C. Department of Justice.

C. Planning and Standards Committee – Chairman Jeff Welty

Chairman Welty reported that the Planning and Standards Committee met on Thursday, November 15, 2017 at Wake Technical Community College, Raleigh, North Carolina. He reported the minutes from the August meeting were unanimously approved.

Chairman Welty reported that Commissioner James Fisher-Davis was nominated and elected as the new Vice-Chair of the Committee.

Next, Chairman Welty reported the Committee reviewed several requests for rule making authority. The Committee agreed to adopt the changes and forward to the full Commission for approval. They are as follows: Authorize Physician Assistants and Nurse Practitioners to Administer Physical Examinations. The current version of the Medical Guidelines for the Certification of Criminal Justice Officers in the State of North Carolina provides that a Doctor, Physician Assistant or Nurse Practitioner may administer a physical examination to a prospective officer. However, the administrative code refers only to a “Physician” or “Surgeon”.

MOTION was made by Commissioner Welty that the Commission authorize the Planning and Standards to conduct a rule making hearing to amend 12 NCAC 09B .0101 (Minimum Standards), 12 NCAC 09B .0104 (Medical Examination) and 12 NCAC 09C .0306 (Lateral Transfer) to allow physicians, physician assistants and nurse practitioners to conduct physical examinations; seconded by Commissioner Robert Hassell. The MOTION carried.

The Committee discussed the rules regarding educational requirements for prospective officers. Staff consulted with the community college system and determined that the community colleges recognize distance education diplomas, except those from diploma mills, which may be defined as institutions that charge a fee and provide a diploma with little or no academic work required. The Committee asked that this rule change go to the full Commission for approval of rulemaking authority.

MOTION was made by Commissioner Welty that the Commission authorize the Planning and Standards Committee conduct a rule making hearing to amend 12 NCAC 09B .0106 (Documentation of Educational Requirements); 12 NCAC 09B .0203 (Admission of Trainees); and 12 NCAC 09G .0204 (Education) to prohibit the use of diplomas from diploma mills, but recognize distance-education diplomas; seconded by Commissioner Teresa Jardon. The MOTION carried.

Chairman Welty reported that the Committee discussed require concealed carry instructors to have current certification. Presently, the rules require instructors to become certified, the rule does not prevent them from teaching if their certification lapse. The Committee asked for the Commission to amend 12 NCAC 09F .0105 and 12 NCAC 09F .0106.

MOTION was made by Commissioner Welty that the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to amend 12 NCAC 09F .0105 (Instructor Responsibilities) and 12 NCAC 09F .0106 (Sanctions) to require instructors to keep their instructor certifications current if they want to teach carry concealed classes; seconded by Commissioner Jay Fortenbery. The MOTION carried.

Commissioner Johnson asked that the rules be revised to show that notification by staff be sent out 60 days of expiration of instructor's renewal. Also to review Rule 12 NCAC 09F .0107 to increase fees for instructors. Commissioner Welty advised that this would be reviewed in the near future.

Next, Chairman Welty reported that the Committee reviewed the System Plan since the current plan will end at the end of 2018. The Planning and Standards Committee had concerns regarding the duration of the plan lasting 3 to 5 years. The Committee asked that staff conduct a survey and place on the website for any suggestions of future goals for the Committee.

The Planning and Standards Committee had several suggestions and they are as follows: Standards for correctional officer training and the folks that work in a prison environment. Questions were: Are the officers receiving enough training? Should they be required to complete some or all training before working at a prison? The North Carolina Department of Public Safety is reviewing their policies as well. A question was asked if the in-service topics could be streamlined. There were concerns because these topics are reviewed by both the N.C. Criminal Justice Education and Training Standards Commission and the Sheriffs' Training and Standards Commission and then adopted via the rule making process. A question was asked if the topics could be determined by the Justice Academy or the Committee. Would a rule be insufficiently specific?

A question was asked concerning the recruitment/retention study. The Committee asked for a need for management and leadership training. The Justice Academy is looking at offering this as a possibility. It was asked if there are physical fitness standards for officers. And lastly, should BLET include additional training on verbal de-escalation than the 8 hours? Director Combs advised that staff was reviewing a new job task analysis that might lead to recommendations for changes to the BLET program.

Chairman Welty reported the Committee has reviewed 62 administrative rules according to the language of General Statute 150B-21.3A. He noted that legal counsel and staff have provided an understanding of categorizing these rules as unnecessary, necessary with substantive public interest or necessary without substantive public interest. The Planning and Standards Committee will summarize these and submit to the full Commission in August for approval.

A. Probable Cause Committee – Vice-Chairman Ron Parrish

Vice-Chairman Parrish reported that the Probable Cause Committee met on Wednesday, November 15th and Thursday, November 16, 2017 at Wake Technical Community College, Raleigh, North Carolina. He noted that he was nominated and elected as Vice-Chair of the Probable Cause Committee.

Vice-Chairman Parrish reported that the minutes of August 16th and August 17, 2017 were approved as presented.

Vice-Chairman Parrish reported that three officers/applicants were certified in accordance with the probable cause policy after having committed a criminal offense. A handout was provided.

Vice-Chairman Parrish reported that thirteen officers/applicants were on the agenda with a total of twenty-four alleged violations of the Administrative Code. He noted that one case consisted of one allegation and this case was continued. One case consisted of two allegations and was tabled for further investigation. No probable cause was found against nine officers/applicants

involving eight allegations. Probable cause was found against two officers/applicants involving three alleged violations with the offer of a lesser sanction of a written reprimand.

Vice-Chairman Parrish reported that fourteen officers/applicants with a total of twenty-two alleged violations of the Administrative Code. No probable cause was found in the case of seven officers/applicants involving ten alleged violations. Probable cause was found in five cases involving nine alleged violations. Probable cause was found against two other officers involving three alleged violations with the offer of a lesser sanction of a written reprimand.

MOTION was made by Commissioner Parrish that the Commission accept the lesser sanction of agreement for Memorandum Number 17/076; seconded by Commissioner Angela Williams. The MOTION carried.

MOTION was made by Commissioner Parrish that the Commission accept the lesser sanction of agreement for Memorandum Number 17/080; seconded by Commissioner Brian James. The MOTION carried.

MOTION was made by Commissioner Parrish that the Commission accept the lesser sanction of agreement for Memorandum 17/083; seconded by Commissioner Slagle. The MOTION carried.

MOTION was made by Commissioner Parrish that the Commission accept a lesser sanction of agreement for Memorandum Number 17/084; seconded by Commissioner Kilgore. The MOTION carried.

VI. OTHER BUSINESS

None

VII. OLD BUSINESS

A. Old Business

None

B. Legal Counsel Report

Ms. Whitney Belich distributed a document entitled "Pending Administrative Cases" for the membership's review.

VIII. DATE OF NEXT MEETING

Commission Vice-Chairman Caldwell advised that the next Commission meeting is scheduled for February 13-16, 2018 at the Wake Technical Community College, Public Safety Education Campus in Raleigh, NC.

IX. MOTION TO ADJOURN

MOTION was made by Commissioner Welty that the Commission adjourn; seconded by Commissioner Pendergraft. The MOTION carried unanimously.