Instructor # _____ *(Office use only)*

Carry Concealed Handgun Instructor Application

Instructions: Please complete the form electronically, print and sign. Fees **MUST** be paid by certified check or money order and made payable to the North Carolina Department of Justice.

Name: _____
Last, First, Middle

Date of Birth: _____ Mailing Address: _____
Street / PO Box City, State, Zip Code

**Please note that the telephone number and address you list will be provided to the citizens of North Carolina requesting lists of certified instructors in their county. **Email Address will not be released.*

Business Name: _____ Address: _____
Business Name *Street / PO Box City, State, Zip Code*

Contact Number: _____ Email: _____
(Required)

On which County list would you like to be placed? _____
*(Your name will only be included on **one** county list)*

Which Firearms Course will you be teaching? _____

Certificate Order

(Pursuant to 12 NCAC 09F .0107 - Certificates are issued in quantities of 25)

I am eligible to receive and possess a firearm under Federal and North Carolina State Laws.

_____ _____
Signature *Date*

Number of certificates requested (minimum of 25) _____ *($2.00 per certificate)* Total Amount Enclosed $ _____

Fees must be paid by **certified check or money order**, and made payable to the North Carolina Department of Justice.
(Pursuant to N.C.G.S. § 25-3-506 a $25.00 fee is charged for all returned checks.)

Send Payments to:

Criminal Justice Standards Division
North Carolina Department of Justice
Post Office Drawer 149
Raleigh, North Carolina 27602
919-661-5980

In order to be certified as a CCH Instructor and to have your course training material approved (reference 12 NCAC 09F .0104, .0105, and .0107) you *must* submit the following information with this application:

1. Proof that the applicant holds current certification "Firearms Instructor Certification" in one of the following courses: **NRA Basic Pistol, NRA Police Firearms Course, NRA Personal Protection, North Carolina Private Protection Service, North Carolina Criminal Justice Standards, Law Enforcement, or the Department of Correction.**
2. Proof of successful completion of the course "Laws Governing Use of Force by Private Citizens" provided by the North Carolina Justice Academy (**submit a copy of your certificate)**
3. The outline(s) or copy(s) of the proposed firearms course you will teach.
4. An application filing fee of $50.00 per course submitted.
5. A fee of $2.00 per certificate ordered.