

**NORTH CAROLINA CRIMINAL JUSTICE
EDUCATION AND TRAINING STANDARDS COMMISSION**

MINUTES

DATE: May 19, 2017
TIME: 9:00 A.M.
LOCATION: Wake Technical Community College - Public Safety Education Campus
Raleigh, North Carolina
SUBMITTED BY: Steven G. Combs
Director

MEMBERS PRESENT

Chief Chris Blue
Captain Marianne Bond
Mr. Eddie Caldwell
Mr. David Dail
Mr. Ray Davis
Mr. Richard Epley
Captain Lee Farnsworth
Mr. James Fisher-Davis
Chief Robert Hassell
Chief Tim Hayworth
Chief Bill Hollingsed
Secretary Erik Hooks
Deputy Chief Brian James
Ms. Teresa Jardon
Mr. Steve Johnson
Mayor Bobby Kilgore
Chief Tim Ledford
Colonel Glenn McNeill
Mr. Nathan Mizell
Chief James Moore
Mr. Kenneth Mullen
Ms. Robin Pendergraft
Director Bob Schurmeier
Mr. Michael Slagle
Mr. Jeff Welty
Ms. Angela Williams

MEMBERS ABSENT

Chief Jay Fortenbery
Mr. Brent Herron
Ms. Tracy McPherson
Chief Deputy Marshal Ricky Parks
Chief Ron Parrish
Mr. Trey Robison

I. CALL TO ORDER

Commission Vice-Chairman Eddie Caldwell called the meeting to order. Ms. Donna Byrd, Clerk to the Commission, administered the Oath of Office to new member: Erik Hooks, Secretary of the North Carolina Department of Public Safety. Commission Vice-Chairman Caldwell read the Ethics Responsibility into the minutes. He declared that a quorum was present and welcomed all visitors to the Commission meeting.

II. PRESENTATION OF RESOLUTION OF APPRECIATION

Commission Vice-Chairman Caldwell entertained a motion to approve Resolution of Appreciation for Mr. Mark Strickland, former Director of the North Carolina Justice Academy. Vice-Chairman Caldwell read the Resolution of Appreciation into the minutes.

MOTION was made by Commissioner Glenn McNeill to approve the Resolution of Appreciation for Mark Strickland; seconded by Commissioner James Moore. The MOTION carried unanimously.

**III. AWARDING OF ADVANCED CERTIFICATES
[Agenda Memorandum No. 04-16]**

Commission Vice-Chairman Caldwell reported that staff had evaluated the applications of all one hundred and fifty-two (152) candidates. There were one hundred and thirty-six (136) candidates for the Advanced Law Enforcement Certificate and sixteen (16) candidates for the Advanced Criminal Justice Certificate. He noted that each of these applicants had met the requirements to receive the Advanced Certificate and the Advanced Certificate pin.

MOTION was made by Commissioner Robert Hassell that the Commission award the Advanced Law Enforcement Certificate or Advanced Criminal Justice Certificate to each named individual. The MOTION was seconded by Commissioner Teresa Jardon and carried unanimously.

The following individuals were present to personally receive their Advanced Law Enforcement or Advanced Criminal Justice Certificates:

- | | |
|------------------------------|--|
| Lawrence Everette Phifer | Elizabeth City Police Department
Presented by Vice-Chairman Caldwell |
| Lynn Douglas Bethea, Jr. | Goldsboro Police Department
Presented by Vice-Chairman Caldwell |
| Anthony Christopher Day, Sr. | Hope Mills Police Department
Presented by Vice-Chairman Caldwell |
| Andy F. Andrews, Jr. | Lake Royale Police Department
Presented by Chief Joseph Goodrow |
| Howard D. Clark | NCDPS/Division of Adult Correction
Presented by Rick Neal, Probation/Parole Officer |
| Dawn Cox | NCDPS/Division of Adult Correction
Presented by Vice-Chairman Caldwell |
| Jeffrey Aaron Daniels | NCDPS/Division of Adult Correction
Presented by Commissioner Jardon |
| Wesley Stiltner | N.C. General Assembly Police Department
Presented by Chief Mark Brock |
| Travis Shilo Holloman | N.C. State Highway Patrol
Presented by Colonel McNeill |
| Charles Michael Tedder | N.C. State Highway Patrol
Presented by Colonel McNeill |
| Steven Hardy Dail | N.C. State Highway Patrol
Presented by Colonel McNeill |
| Bruce Dean Phillips | N.C. State Highway Patrol
Presented by Colonel McNeill |

Joseph A. Memory, IV	N.C. State Highway Patrol Presented by Colonel McNeill
Mark Albert Emory	N.C. State Highway Patrol Presented by Colonel McNeill
William Russell Gibson, II	Reidsville Police Department Presented by Commissioner Hassell
David Morrison	WakeMed Campus Police Presented by Vice-Chairman Caldwell

IV. MINUTES OF FEBRUARY 17, 2017 MEETING

Commission Vice-Chairman Caldwell entertained a motion to approve the minutes of the previous Commission meeting.

MOTION was made by Commissioner Tim Ledford that the Commission approve the minutes of the February 17, 2017 meeting as mailed. The MOTION was seconded by Commissioner Bobby Kilgore and carried unanimously.

VI. STANDING COMMITTEE REPORTS

A. Executive Committee - Chairman Eddie Caldwell

Chairman Caldwell stated that the Executive Committee discussed the Commission dates for next year. The new dates for 2018 are: February 14-16, 2018, May 16-18, 2018, August 15-17, 2018 and November 28-30, 2018. The meetings will be held at the Wake Technical Community College Public Safety Education Campus.

Motion was made by Commissioner Ray Davis on behalf of the Executive Committee to approve the 2018 dates for the Commission meetings; seconded by Commissioner James Fisher-Davis. The Motion was carried unanimously.

Chairman Caldwell asked Director Steven Combs to give an update on the Criminal Justice Standards Division. A copy of his written report is attached.

Chairman Caldwell asked Director Trevor Allen to give an update on the Justice Academy. A copy of his written report is attached.

B. Education and Training Committee – Chairperson Robin Pendergraft

Chairperson Robin Pendergraft reported that the Education and Training Committee met on Wednesday, May 17, 2017 at Wake Technical Community College, Raleigh, North Carolina.

Chairperson Pendergraft reported that on behalf of the Speed Measuring Instrument Advisory Committee, Bob Overton with the Criminal Justice Standards Division presented the proposed rule change for 12 NCAC 09B .0302 – General Instructor Certification.

MOTION was made by Commissioner Pendergraft that the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to amend the rule, 12 NCAC 09B .0302 – General Instructor Certification as follows: add the following language in paragraph (d): “probationary or”; seconded by Commissioner Lee Farnsworth. The MOTION carried.

Chairperson Pendergraft reported that on behalf of the General Instructor Training Revision Committee, Mr. Perry Harris with the North Carolina Justice Academy, presented proposed rule changes. Rule changes would be required for 12 NCAC 09B .0209 – Criminal Justice Instructor Training; 12 NCAC 09G .0414 – Instructor Training; 12 NCAC 09B .0410 – Criminal Justice Instructor Training Course and 12 NCAC 09G .0313 – Corrections Instructor Training Course.

MOTION was made by Commissioner Pendergraft that the Commission authorize the Planning and Standards to conduct a rule making hearing to amend the rule, 12 NCAC 09B .0209 – Criminal Justice Instructor Training. Modify the language in paragraph (a) as follows: Change the minimum hours from “75” to “78.” Modify the language in paragraph (c), subparagraph (1) as follows: Change the title to reflect “Orientation and Pre-Test.”; Modify the language in paragraph (c), subparagraph (2) as follows: Change the title to reflect “Instructional Systems Design (ISD)” and change hours from “3” to “6.”; Modify the language in paragraph (c), subparagraph (3) as follows: Change the title to reflect “Law Enforcement Instructor Liabilities and Legal Responsibilities” and change hours from “2” to “3.”; Modify the language in paragraph (c), subparagraph (4) as follows: Change the title to reflect “Instructional Leadership.”; Modify the language in paragraph (c) subparagraph (5) as follows: Change the hours from “2” to “3.”; Modify the language in paragraph (c), subparagraph (6) as follows: Change the title to reflect “Lesson Plan Development: Format and Objectives” and change hours from “6” to “4.”; Modify the language to paragraph (c), subparagraph (7) as follows: Change the title to reflect “Adult Learning.” Modify the language in paragraph (c), subparagraph (8) as follows: Change the title to reflect “Active Learning: Demonstration and Practical Exercises.”; Include the following language as paragraph (c); subparagraph (9): “Classroom Management, 4 Hours.” Modify the language in paragraph (c), subparagraph (10) as follows: Change the title to reflect “Instructional Styles and Platform Skills.”; Include the following language as paragraph (c), subparagraph (11): “The Evaluation Process of Learning.” Include the following language as paragraph (c), subparagraph (12); Change the hours from “6” to “4.”; Include the following language as paragraph (c), subparagraph (13): “Student 8-Minute Talk and Video Critique.” Include the following language as paragraph (c), subparagraph (14): Change the hours for the First 30 Minute Presentation from “6” to “5.” Change the hours for the Second 30 Minute Presentation from “6” to “5.” Change the title to reflect “Final 70-Minute Presentation and Review.” Renumber existing subparagraphs in paragraph (c) to reflect “(15)”; seconded by Commissioner Nathan Mizell. The MOTION carried.

MOTION was made by Commissioner Pendergraft that the Commission authorize the Planning and Standards Committee to conduct a rule-making hearing to amend the rule, 12 NCAC 09G .0414 - Instructor Training as follows: Modify the language in paragraph (c) to read as follows: “Each instructor training course shall include as a minimum the following identified topic areas: areas and minimum instructional hours for each area.” Modify the language in paragraph (c), subparagraph (1) as follows: Add “3 hours.” Modify the language in paragraph (c), subparagraph (2) as follows: Change the title to reflect “Instructional Systems Design (ISD)” and add “6 hours.” Modify the language in paragraph (c), subparagraph (3) as follows: Change the title to reflect “Law Enforcement Instructor Liabilities and Legal Responsibilities” and add “3 hours.” Modify the language in paragraph (c), subparagraph (4) as follows: Change the title to reflect “Instructional Leadership” and add “4 hours.” Modify the language in paragraph (c), subparagraph (5) as follows: Add “3 hours.”; Modify the language in paragraph (c), subparagraph (6) as follows: Change the title to reflect “Lesson Plan Development:

Format and Objectives” and add “4 hours.”; Modify the language in paragraph (c), subparagraph (7) as follows: Change the title to reflect “Adult Learning” and add “4 hours.” Modify the language in paragraph (c), subparagraph (8) as follows: Change the title to reflect “Active Learning: Demonstration and Practical Exercises” and add “6 hours.” Include the following language as paragraph (c), subparagraph (9): “Classroom Management, 4 hours.” Modify the language in paragraph (c), subparagraph (10) as follows: Change the title to reflect “Instructional Styles and Platform Skills” and add “4 hours.” Include the following language as paragraph (c), subparagraph (11); “The Evaluation Process of Learning” and add “4 hours.” Include the following language as paragraph (c), subparagraph (12); Add “4 hours.” Include the following language as paragraph (c), subparagraph (13): “Student 8-Minute Talk and Video Critique” and add “6 hours.” Include the following language as paragraph (c), subparagraph (14): Include the hours for the First 30-Minute Presentation to reflect “5 hours.” Include the hours for the second 30-Minute Presentation to reflect “5 hours.” Change the title to reflect “Final 70-Minute Presentation and Review” and add “12 hours.” Include the following language as paragraph (c), subparagraph (15): “Course Closing, 1 hour.” Modify the language in paragraph (d) as follows: Change the first sentence to read as follows: “The Instructor Training Manual” published by the North Carolina Justice Academy shall be the curriculum for instructor training courses”; seconded by Commissioner Kenneth Mullen. The MOTION carried.

MOTION was made by Commissioner Pendergraft that the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to amend the rules, 12 NCAC 09B .0410 – Criminal Justice Instructor Training Course and 12 NCAC 09G .0313 – Corrections Instructor Training Course as follows: Modify the language in paragraph (a) subparagraph (1) to read as follows: “satisfactorily complete all of the required coursework, specifically including each of the introductory trainee presentations with videotaping, playback and critique as specified in the ‘Basic Instructor Training Manual’ as published by the North Carolina Justice Academy.” All trainee presentations must have met the criteria and conditions specified in the course orientation of the “Basic Instructor Training Manual” and modify the language in paragraph (a), subparagraph (2) to read as follows: “attain the minimum score on each performance area as specified in the course abstract of the ‘Basic Instructor Manual’ for the final written lesson plan and Final 70-Minute Presentation.” Delete the language in paragraph (a), subparagraph (3); Modify the language in paragraph (b) as follows: Change the hours from “80” to “70”; seconded by Commissioner Chris Blue. The MOTION carried.

Chairperson Pendergraft reported that Tony Losada, with the North Carolina Justice Academy, requested a rule change on the behalf of the Subject Control Arrest Techniques (SCAT) Advisory Committee for Rule 12 NCAC 09B .0232 – Specialized Subject Control Arrest Techniques Instructor Training. The Committee requested the Justice Academy staff to provide additional information to be presented at the next meeting in August.

Commissioner Steve Johnson presented a rule change for 12 NCAC 09E .0106 – Annual In-Service Firearms Qualification Specifications. The Committee reviewed and approved the first part of the recommendation. The Committee asked Criminal Justice Standards Division staff to report back to the Committee additional input and data to further support the second part of the recommendation.

MOTION was made by Commissioner Pendergraft that the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to amend Rule 12 NCAC 09E .0106 – Annual In-Service Firearms Qualification Specifications as follows: Modify the language in paragraph (b) to add a requirement for both day and night qualification for officers issued rifles, shotguns, or automatic weapons; seconded by Commissioner Davis. The MOTION carried.

Ms. Jennifer Fisher, North Carolina Justice Academy appeared before the Committee to propose a revision to BLET: 27J – Individuals with Mental Illness and Developmental Disabilities. The request would require a rule change for 12 NCAC 09B .0205 – Basic Law Enforcement Training.

MOTION was made by Commissioner Pendergraft that the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to amend the rule 12 NCAC 09B .0205 – Basic Law Enforcement Training as follows: Modify the language in paragraph (b) as follows: Change the total minimum hours from “616” to “632.” Modify the language in paragraph (b), subparagraph (3), and subparagraph (D) as follows: Change the minimum hours from “8” to “24”; seconded by Commissioner Farnsworth. The MOTION carried.

Also, Ms. Fisher requested Pilot Authority for the delivery of the new 24 hour (BLET 27J) - Individuals with Mental Illness and Developmental Disabilities for five locations with Academies beginning on or after July 1, 2017.

MOTION was made by Commissioner Pendergraft that the Commission authorize Pilot Authority for delivery of the new “24 hour” (BLET: 27J) - Individuals with Mental Illness and Development Disabilities block for the following locations for any academies beginning on or after July 1, 2017: Cleveland Community College; Coastal Carolina Community College; Fayetteville Technical Community College; Raleigh Police Department and Wake Technical Community College: seconded by Commissioner Mizell. The MOTION carried.

Director Trevor Allen with the North Carolina Justice Academy requested a rule change for 12 NCAC 09B .0406 – Comprehensive Written Examination Basic Law Enforcement Training. The Committee tabled his request and asked Legal Counsel and Criminal Justice Standards Division staff to gather additional data and report at the next meeting.

Director Allen proposed a repeal of a rule and the discontinuance of Training Course Accreditation Form F-10(CA). This request would require the repeal of rule 12 NCAC 09C .0402 – Accreditation of Training Courses.

MOTION was made by Commissioner Pendergraft that the Commission authorize the Planning and Standards Committee to conduct a rule making hearing to repeal to rule 12 NCAC 09C .0402 – Accreditation of Training Courses; seconded by Commissioner Mullen. The MOTION carried.

Chairperson Pendergraft reported that the Education and Training Committee approved the accreditation and reaccreditation of the following institutions: Garner Police Department – SMI; Alamance Community College – BLET and SMI; Beaufort Community College – BLET and SMI; Coastal Carolina Community College – BLET, SMI and Instructor Training and Sampson Community College – BLET and SMI.

Next, on behalf of the Program Evaluation Subcommittee Director Allen recommended re-certification of Richmond Community College for its postsecondary criminal justice program for a period of ten (10) years in accordance with 12 NCAC 09B .0601 - .0608. The Committee approved the recommendation.

Chairperson Pendergraft reported that Commissioner Johnson clarified the approved change in the BLET Night Handgun Qualification Course. The recommended language should reflect the following: Stage 2 – Add “support” hand to first sentence. Add “NOTE: The flashlight MUST remain on until reloading at which time the light will be turned off and WILL NOT be turned on for the last two rounds with the support hand.” The Committee approved the request.

Ms. Jennifer Fisher recommended approval for major revision to the following lesson plans: Ethics - Major revisions were made to update the content of the lesson plan, training objectives and handouts. A legal review was also conducted. Mental Illness or Developmental Disabilities – Major revisions were made to the lesson plan, videos and handouts. The addition of 16 hours is being proposed for consideration to include classroom time and role-play practical exercise to demonstrate responding to individuals in crisis and de-escalation techniques. Preparing for Court and Testifying in Court – Major revisions were made to the lesson plan, training objectives and handouts. A legal review was also conducted. Sheriff’s Responsibilities: Court Duties – Major revisions were made to the lesson plan, training objectives and handouts. A legal review was also conducted. The Committee approved the recommendations.

Mr. Bob Overton reported that only one speed measuring instrument was submitted for review during the 2016-2017 evaluation cycle. The instrument was evaluated and denied under rule 1A of Appendix A due to durability concerns. The Speed Measuring Instrument (SMI) Advisory Committee recommended the following denial of the “Applied Concepts Inc. Stalker LIDAR RLR.” The Education and Training Committee reviewed and approved the recommendation.

Mr. Dan Worley briefed the Committee on behalf of the SMI Advisory Committee on major revisions made to the SMI Instructor and Operator manuals. The revisions are as follows: All “cover pages” for RADAR, Time-Distance and LIDAR Operator/Instructor manuals were updated to reflect a June 2017 effective date and include an update to the list of current SMI Advisory Committee Members. The “Basic Principles” section of the RADAR instructor manual was updated to include a revised instructor note which advises that the showing of the previously approved “Basic Principles of RADAR” video as published by the North Carolina Justice Academy is only required to be shown during a basic Operator or Instructor training course. This section would also reflect a revision date of June 2017. The “Courtroom Preparation” block for the Time-Distance Instructor and Operator manuals was revised to delete/remove the section containing example trial questions. The “Legal and Operational Considerations” section of the LIDAR Instructor and Operator manuals was revised to add a brief description of new technology found on some LIDAR devices concerning the audible signal tone. Due to technology advancement, the operational use of the tone slightly changed and this language would better describe the use of the tone for the operators and instructors. The “Supplement for SMI Training” cover page was revised to reflect a June 2017 effective date due to the following recommended revision to “Appendix C.” “Appendix C” of the “Supplement for SMI Training” and the “cover page” for “Appendix C” was revised to change the “Secretary of Crime Control and Public Safety” to the “Secretary of Public Safety” to correctly reflect the current title of the Department. The Committee reviewed and approved the recommendations.

Lastly, Chairperson Pendergraft reported that Ms. Fisher briefed the Committee on seven (7) revisions to the BLET lesson plans. The revisions include updating statutory changes, inclusion of revised videos and handouts and minor content updates. These revisions were made to: Responding to Victims and the Public, Motor Vehicle Law, First Responder, Domestic Violence Response, Controlled Substances, Explosives and Hazardous Materials Emergencies and Civil Process.

C. Planning and Standards Committee – Chairman Jeff Welty

Chairman Jeff Welty reported that the Planning and Standards Committee met on Wednesday, May 17, 2017 at Wake Technical Community College, Raleigh, North Carolina.

Chairman Welty reported that the minutes from the February meeting were approved.

Next, Chairman Welty reported that the Committee conducted a rule making hearing on several Administrative Code changes. The Committee agreed to adopt the changes and forward to full Commission for approval. They are as follows: 12 NCAC 09B .0205 – Basic Law Enforcement Training – Update BLET topic title “Interviews” to reflect course content; 12 NCAC 09B .0235 – Basic Training – Juvenile Court Counselors and Chief Court Counselors – Modifies basic training lesson plans to align with agency practice; 12 NCAC 09B .0236 – Basic Training – Juvenile Justice Officers – Modify basic training lesson plans to align with agency practice and 12 NCAC 09C .0216 – Recommendation for General Instructor Certification – adds the In-Service Training Coordinator as a person authorized to recommend General Instructor certification and remove the Agency Head. The In-Service Training Coordinator is likely to become involved in instructor development.

MOTION was made by Commissioner Welty that the Commission adopt the amended rules; seconded by Commissioner Hassell. The MOTION carried.

Chairman Welty reported that Chief John Smythe with Burlington Police Department asked the Commission to consider providing a transferring officer a waiver for paperwork to expedite the officer’s start date. He explained that requested waiver would allow the officer to begin working with his or her new agency while completing the necessary paperwork for Criminal Justice Standards Division (fingerprints, drug screen, medical examination, etc.). The officer would still need to complete these items and receive approval within 60 days of starting with his/her new agency. Chief David Hess with Roxboro Police Department also provided the support of the request by stating that this change would highly benefit the smaller agencies across the state.

Chairman Welty reported that the Committee approved the amendment of the relevant rules, limited to currently certified, full-time officers with no break in service, and move the rule revisions to the full Commission requesting rule making authority. Chairman Welty reported that other rules affected are: 12 NCAC 09A .0206 – Summary Suspension; 12 NCAC 09B .0101 – Minimum Standards for Criminal Justice Officers and 12 NCAC 09B .0104 – Medical Examination.

MOTION was made by Commissioner Welty to approve the related rules; seconded by Commissioner Blue. The MOTION carried.

Chairman Welty reported that the Committee reviewed options for rule 12 NCAC 09B .0101 – Minimum Standards for Criminal Justice Officers. The Committee reviewed the language regarding moral character to be parallel with correction officers in rule 12 NCAC 09G .0206.

MOTION was made by Commissioner Welty that the Commission adopt the amended Rule 12 NCAC 09B .0101 to incorporate good moral character and amend 09G .0206; seconded by Commissioner Fisher-Davis. The MOTION carried.

Chairman Welty reported that the Planning and Standards Committee reviewed rule 12 NCAC 09B .0301 item (g) – Certification of Instructors. Discussion was whether a non-law enforcement instructor should have his or her instructor certification automatically suspended or revoked if his/her professional certification is suspended or revoked. The Committee approved the request.

MOTION was made by Commissioner Welty that the Commission adopt the rule revision that provide for automatic suspension/revocation with language added to include “an obligation for the instructor to self-report to the Commission within thirty (30) days of suspension from their respective Commission”; seconded by Commissioner Moore. The MOTION carried.

In closing, Chairman Welty stated that Charminique Williams provided a recap of the required Decennial Rules Review, its purpose and the Commission's responsibility. Ms. Williams distributed a list of 40+ rules that will need to be reviewed and ready for discussion at the August meeting.

D. Probable Cause Committee - Chairman Ray Davis

Chairman Davis reported that the Probable Cause Committee met on Wednesday, May 17th and Thursday, May 18, 2017 at Wake Technical Community College, Raleigh, North Carolina.

Chairman Davis reported that the minutes of February 15th and February 16, 2017 were approved as presented.

Chairman Davis asked the Commission members to review the list of individuals that staff had certified after reviewing their criminal records. He advised that the Probable Cause Committee members had reviewed and subsequently approved the issuance of certification to five individuals.

Chairman Davis reported that on Wednesday, May 17th, twelve officers/applicants were on the agenda with a total of 33 alleged violations of the Administrative Code. No probable cause was found against nine officers/applicants involving twenty-seven (27) allegations. Probable Cause was found against three (3) officers/applicants involving four (4) allegations.

Chairman Davis reported that on Thursday, May 18th, there were thirteen (13) officers/applicants on the agenda with a total of eighteen (18) alleged violations of the Administrative Code.

No Probable Cause was found in five (5) cases involving seven (7) alleged violations. Probable Cause was found against one officer involving an alleged violation. A total of two cases were continued until the next meeting in August. The Probable Cause Committee found probable cause against five (5) officers/applicants involving five (5) alleged violations with the offer of a lesser sanction of agreement.

MOTION was made by Commissioner Davis that the Commission accept the lesser sanction of agreement for Memorandum Number 17/038; seconded by Commissioner Tim Hayworth. The MOTION carried unanimously.

MOTION was made by Commissioner Davis that the Commission accept the lesser sanction of agreement for Memorandum Number 17/039; seconded by Commissioner Angela Williams. The MOTION carried unanimously.

MOTION was made by Commissioner Davis that the Commission accept the lesser sanction of agreement for Memorandum 17/040; seconded by Commissioner Kilgore. The MOTION carried.

MOTION was made by Commissioner Davis that the Commission accept a lesser sanction of agreement for Memorandum Number 17/041; seconded by Commissioner David Dail. The MOTION carried unanimously.

MOTION was made by Commissioner Davis that the Commission accept a lesser sanction of agreement for Memorandum Number 17/046; seconded by Commissioner Michael Slagle. The MOTION carried unanimously.

Lastly, Chairman Davis asked the Committee to review the amended Probable Cause Policy.

MOTION was made by Commissioner Davis that the Commission approve the amended Probable Cause Policy; seconded by Commissioner Ledford. The MOTION carried.

VII. OTHER BUSINESS

None

VIII. OLD BUSINESS

A. Old Business

Ms. Whitney Belich introduced Ms. Marie Evitt, new legal counsel for the Law Enforcement Liaison Section. Ms. Evitt will be working with Ms. Belich as representation for the Commission. Ms. Belich reported that Ms. Lauren Earnhardt has taken a position as the new legal counsel for the North Carolina Sheriffs' Commission.

B. Legal Counsel Report

Ms. Whitney Belich distributed a document entitled "Pending Administrative Cases" for the membership's review.

IX. DATE OF NEXT MEETING

Commission Vice-Chairman Caldwell advised that the next Commission meeting is scheduled for August 16-18, 2017 at the Wake Technical Community College, Public Safety Education Campus in Raleigh, North Carolina.

X. MOTION TO ADJOURN

MOTION was made by Commissioner Williams that the Commission adjourn; seconded by Commissioner Mizell. The MOTION carried.